



सत्यमेव जयते

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## PART IV-A

Rules and Orders (Other than those published in Parts I, I-A, and I-L) made  
by the Government of Gujarat under the Central Acts

### AGRICULTURE, FARMERS WELFARE AND CO-OPERATION DEPARTMENT

#### NOTIFICATION

Sachivalaya, Gandhinagar, 21<sup>st</sup> October, 2024

#### CONSTITUTION OF INDIA.

**No. GKH/138/2024/ACD/PRC/e-file/2/2023/5697/Z:-** In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, the Governor of Gujarat hereby makes the following rules to provide for regulating the conditions of service of persons directly recruited to the post of Office Superintendent, Class III, in the subordinate service of the Commissionerate of Fisheries, in so far as they relate to their Pre-service Training and passing of the Post-training Examination, namely :-

1. Short title, extent and commencement.-

- (1) These rules may be called the Office Superintendent, Class III, (Conditions of Service relating to Pre-service Training and passing of post-training examination) Rules, 2024.
- (2) They shall apply to the persons directly recruited as on the post of Office Superintendent, Class III, in the subordinate service of the Commissionerate of Fisheries, otherwise than by promotion from a lower post.
- (3) They shall come into force from the date of their publication in the *Official Gazette*.

2. Definitions; - In these rules, unless the context otherwise requires.-

- (a) "Appendix" means the Appendix appended to these rules;
- (b) "contractual post" means the post of the Office Superintendent, Class III, in the subordinate service of the Commissionerate of Fisheries, to which the direct recruits are appointed on contractual basis;
- (d) "Director General" means the Director General of the Sardar Patel Institute of Public Administration (SPIPA).

- (c) "direct recruit" means a person appointed on contractual basis on the post of the Office Superintendent, Class III, in the subordinate service of the Commissionerate of Fisheries, on the recommendation of the Gujarat Subordinate Service Selection Board (GSSSB), Gandhinagar, through the Competitive examination;
- (e) "examination" means the post-training examination conduct by the Institute that has imparted Pre-service training to the direct recruits;
- (f) "Institute" means the Sardar Patel Institute of Public Administration (SPIPA), or such other Institute as may be notified by the Government;
- (g) "specified Chances" means the number of chances specified in these rules within which a person is required to pass the post-training examination;
- (h) "specified period" means the period specified in these rules within which a person is required to pass the post-training examination.

### 3. Institutional training.-

The direct recruit shall be required to undergo institutional training in the Institute and pass the examination conducted by the Institute in accordance with the following provisions, namely:-

- (1) The institutional training shall be for a period of eight weeks. This training shall be imparted by the Institute;
- (2) The direct recruit shall be under the control of the Director General of the Institute during the period of their Institutional training;
- (3) The examination shall be held by the Institute after the institutional training period is over. The direct recruits who have completed the institutional training program shall be required to pass the examination. After completion of the Institutional training, the direct recruits shall be required to work in their respective offices until their examination.

### 4. Syllabus and Scheme of examination.-

- (1) The examination shall consist of five papers. Each paper shall be of 100 (one hundred) marks. The syllabus of each paper shall be as specified in Appendix-I.
- (2) The examination shall consist of Multiple-Choice Questions (MCQs) except Paper 5 which shall be descriptive. Answers of Paper 5 shall be required to be written in English or Gujarati or as per the instructions given in the question paper.
- (3) The Candidate shall be allowed to answer the question of Papers 1 to 4 with the help of books, except Paper 5 which shall be answered without books.

Explanation. - "With books" means the original book of the subject approved by the Government or the institute from time to time which includes bare Acts and Rules without any commentaries or case laws and includes manuals issued under the Act published or approved by the Government of Gujarat.

### 5. Specified chance.

- (1) The direct recruit shall be required to pass the examination within three chances and within a period of five years of him contractual period:

Provided that the person belonging to the Scheduled Castes or Scheduled Tribes who is unable to pass the examination within three chances, shall be allowed one additional chance which shall be required to availed of within a period of one year from the date of declaration of the result of the examination at which the last normal chance has been avoided of:

- (2) If a direct recruit fails to pass the examination in the specified chances and specified period as required under these rules, his services shall be liable to terminated:

Provided that if, the State Government is satisfied that a person could not pass the examination within the specified period and specified chances for the reasons beyond his control, it may, after recording

reasons in writing allow him not more than two additional chances to pass such examination on payment of such examination fees as may be determined by the Government from time to time:

Provided further that, if a person passes the examination after availing the additional chances, he shall not be entitled to claim seniority over those persons who have passed such examination earlier than him within the specified chances and specified period.

- (3) In the circumstances mentioned in sub-rule (1) and sub-rule (2) above, if the examinations are not conducted in time or result thereof cannot be declared before the period of service on his contractual basis is over, his contractual period shall be deemed to have been extended the said period shall be deemed to have been extended till the declaration of the result of the examination of his last additional chance, avail to him.

- (4) Not appearing in the examination, shall be considered as a chance:

6. Eligibility to appear in the examination.-

- (1) In order to qualify for appearing at the examination, a direct recruit shall be required to attend a minimum of 85 % of the total number of lectures in the institutional training otherwise he shall be disqualified for appearing in the examination and shall be liable to be terminated from his contractual Post.
- (2) During the period of institutional training, a direct recruit shall not be allowed any type of leave or absence for more than three days. If the direct recruit remains absent for more than three days and the Director General of the Institute is satisfied that his absence is not due to any unavoidable circumstances beyond his control, he may direct to deduct the pay of the direct recruit for the days of his absence.

7. Books for Institutional training and examination.-

The Institute shall provide books for institutional training and examination to the direct recruits without obtaining any security deposit during their institutional training in the Institute. The direct recruits shall be required to return the books as soon as the examination is over. In case of their loss or damage, the price of the books shall be recovered from the direct recruitment by the Institute.

9. Prohibition of the usage of certain devices in the examination hall. –

No direct recruit shall be allowed to carry with him any electronic type of communication device like a pager, cellular phone, lap-top, I-pad, calculator etc. in the examination hall.

8. Standard for passing the examination.

- (1) The standard for passing the examination shall be fifty per cent (50%) of the total marks assigned to each paper.
- (2) In case a candidate is not able to obtain the qualifying standard in only one question paper in examination, such candidate shall be given grace marks up to 5 % of the total marks for that question paper. And thereafter, if he obtains the marks equal or more than qualifying standard, he shall be declared pass.
- (3) An unsuccessful candidate who secures fifty per cent (50%) or more marks in one or more papers shall be exempted from appearing in that or those papers at the subsequent examinations.
- (4) The direct recruits shall not be entitled to any travelling allowances for the journey performed by him to attend institutional training and/or to appear in the examination.

10. Publication of Result.- The Director General of the Institute shall declare the result of the post-training examination and shall submit the same to the Government in Agriculture, Farmers Welfare and Co-operation Department.

11. Security and Surety Bond.-

Every direct recruit shall be required to execute a bond in the form as specified in Appendix II appended to these Rules.

12. Miscellaneous Provisions:

The Institute shall be entitled to change or alter the training schedule of the examination as per the prevailing circumstances.

**APPENDIX-I**

(Sec rule 4(1))

Syllabus for the Pre-service training and post-training examination for the direct recruit's office Superintendent Class III.

Paper 1: Constitution of India, Panchayati Raj, and Five Years plans Marks: 100, Duration: 3 Hours. (With Books) (MCQs)

1. Constitution of India (Article - 32,309,310, and 311).
2. Fundamental Rights (Article 12 to 30 and Article 32).
3. Directive Principles (article 36 to 51).
4. Supreme Court and High Court (Article 124,226).
5. Election Commission (Central and State) (Article 324 to 328).
6. Finance Commission (Central and State) (Article 266, 267, 280, 281, 283).
7. Seventh Schedule (Article 246).
8. The Panchayati Raj and Structure of Panchayati Raj in Gujarat, its power and limitations.
9. Niti Ayog - Objective, Allocation of Business Rules (With Amendments).
10. Role of GPSC (Article 320).
11. The Gujarat Civil Services Tribunal Act, 1972
12. Provisions of Panchayats, Municipality with focus on 73<sup>rd</sup> and 74<sup>th</sup> Amendments.

Paper 2: Office Procedure, Acts and Manuals Marks 100, Duration: 3 Hours. (With Books) (MCQs)

1. Manual of in the Offices of Heads of Departments and offices under their administrative control.
2. Secretariat and field relationship.
3. The Right to Information Act, 2005. (With all Amendments).
4. Departmental examination rules/recruitment rules.
5. Lok Sabha/Rajya Sabha question - their types and procedure.
6. The Gujarat Civil Services Classification and Recruitment (General) Rules 1967.
7. Channel of Submission.

Paper 3: Service Matters, Marks: 100, Duration: 3 Hours. (With Books) (MCQs)

1. The Gujarat Civil Services (Conduct) Rules, 1971.
2. The Gujarat Civil Services (Discipline and Appeal) Rules, 1971.
3. The Gujarat Civil Services Rules (G.C.S.R.) 2002 Vol. i to Vill.
4. Performance Appraisal Reports and Guidelines.
5. Roster manual (How To prepare, maintain roster register and allocation of roster.
6. The Prevention of Corruption Act, 1988.
7. Rules of Business and instructions issued thereunder.
8. Gujarat Legislative Assembly Rules.
9. The Gujarat Public Service Commission (consultation) Regulation, 1960.

Paper 4: Financial Matter, Marks: 100, Duration: 3 Hours. (With Books) (MCQs)

1. The Gujarat Budget Manual, Part I and II.
2. The Gujarat Financial Rules, 1971.

3. The Gujarat Treasury Rules, 2000 (Related Rules).
4. Delegation of Financial powers.
5. Purchase policy of the Government of Gujarat.
6. The Bombay Contingent Expenditure Rules, 1959.

Paper 5: Gujarati - English Language: Marks: 100, Duration: 3 Hours. (Without Books) (Descriptive)

1. Noting and drafting in Gujarati and English.
2. Correspondence with Public and other institutions.
3. High Court Matters (Preparation of para wise remark, Filing of Affidavit and Drafting of 'Speaking Order'.).
4. Different types of letters and differences between them.
5. Drafting of Demi Official Letter.
6. Different types of Government order, its utilization; importance (GR, Notification, Circular, office Order, memorandum, etc.).
7. Translation from English to Gujarati and from Gujarati to English.
8. Public Relation and Communication.

## APPENDIX II

(See rule 11)

### SECURITY BOND

Know all men by these presents that I.....candidate selected for the appointment to the post of office Superintendent, Class III, on contractual basis in accordance with the rules contained in Government Notification.....Department (hereinafter referred to as "the rules ") an held and firmly bound up to the Governor of Gujarat excising the executive power of the Governor of the State of Gujarat (hereinafter referred to as "the Government") which expression shall, unless the context otherwise requires, include his successors in office and assigns in the amount equal to pay and allowances paid to me by the Government during my training plus amount prescribed by the Government from time to time towards the cost of training imparted to me by the Institute. Being an expenditure incurred by the Government to my training and which is to be paid to the Government for which payment, well and truly to be made. I bind myself, my heirs, executors, Whereas I am administrators and legal representatives by these presents required under the rules to execute a bond for refund to the Government of the amount equal to pay and usual allowances drawn by me during the training in the event of my (a) failure to complete the institutional training, or (b) failure to appear in the Post-training examination, or (c) failure to comply with any of the provisions of the contractual rules, if any, to the satisfaction of the Government of (d) quitting service before the completion of the period of 3 years from the date of my regular appointment on satisfactory completion of the contractual period. Now, the condition of the above written bond is that, if, I duly and faithfully observe and perform the stipulations and conditions on my part to be observed and performed as contained in the said rules (which rules shall be deemed to form part of these presents), then the above written bond shall be void, otherwise the same shall remain in full force and effect;

Provided that without prejudice to other right or remedies, it shall be open to the Government to recover the amount payable under this bond as arrears of land revenue.

In witness whereof I have here to set my hand this day.....of ... 20....

Signature of the candidate

Signed and delivered by the above named in the presence of:-

1. Signature and full address.

2. Signature and full address.

**SURETY BOND**

We .....and..... residing at..... in Taluka..... District..... declare ourselves sureties for the above named..... (hereinafter referred to as "the candidate") and guarantee that the candidate shall do and perform all that he has undertaken to do and perform and in case of his (1) failure to complete the institutional training or (2) failure to appear in the post-training examination, or (3) failure to comply with any of the provisions of the contractual rules, if any to the satisfaction of the Government, or (4) quitting service before the completion of the period of 3 years from the date of his regular appointment on satisfactory completion of the contractual period, we hereby bind ourselves jointly and severally to forfeit to the Government of Gujarat exercising the executive power of the Government of the State of Gujarat (herein after referred to as "the Government") the amount equal to the pay and allowances paid to him by the Government during his training plus amount prescribed by the Government from time to time towards the cost of training imparted to him by the Institute. Being an expenditure incurred by the Government on his training in which the candidate has bound himself and we agree that the Government may, without prejudice to other rights or remedies available to the Government recover the said amount from us as arrears of land revenue; and we also agree that any variation of the terms and conditions specified in the said rules shall not discharge us from our liabilities to pay the said amount and for the purpose of enforcement of our liability under this agreement, our liability shall be joint and several with that of the candidate.

Dated and this.....day of 20..... signed and delivered by the said.

Date:

Signature of Surety.

Place:

Full address and occupation

Date:

Signature of Surety.

Place:

Full address and occupation

In the presence of:

Signature

Full address and Occupation of witness:

Signature

Full address and Occupation of witness:

By order and in the name of the Governor of Gujarat,

**KINTAN CHAUDHARI,**

Under Secretary to Government.

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**EDUCATION DEPARTMENT****NOTIFICATION**

Sachivalaya, Gandhinagar, 23<sup>rd</sup> August, 2024

**CONSTITUTION OF INDIA.**

**No. G/SH/43/2024/G.1:** - In exercise of the powers conferred by the proviso to article 309 of the constitution of India, the Governor of Gujarat hereby makes the following rules to provide for regulating recruitment to the post of the Special Educator Class III, in Government Secondary and Higher Secondary Schools, in the subordinate services of the Directorate of Schools, Gujarat State namely:-

1. (1) These rules may be called the Special Educator, Class III in Government Secondary and Higher Secondary Schools Recruitment Rules, 2024.  
(2) They shall come into force from the date of their publication in the *official Gazette*.
2. Appointment to the post of Special Educator, Class III, in Government Secondary and Higher Secondary Schools, in the subordinate services of the Directorate of Schools, Gujarat State, shall be made by direct selection.
3. To be eligible for appointment by direct selection to the post mentioned in rule 2, a candidate shall -
  - a) not be more than 39 years of age:  
Provided that the upper age limit may be relaxed in favour of a candidate who is already in the service of the Government of Gujarat in accordance with the provisions of the Gujarat Civil Services Classification and Recruitment (General) Rules, 1967;
  - b) possess,
    - i. a bachelor's degree obtained from any of the Universities established or incorporated by or under the Central or a State Act in India; or any other educational institute recognised as such or declared to be deemed as a University under section 3 of the University Grants Commission Act, 1956; or possess an equivalent qualification recognised as such by the Government; and
    - ii. Bachelor of Education in special education obtained from Institution recognised by Rehabilitation council of India;

or

Bachelor of Education with recognised qualification (certificate / diploma) from the Rehabilitation council of India approved institution equivalent to Bachelor of Education in Special education:

  - c) possess the basic Knowledge of computer application as prescribed in the Gujarat Civil Services Classification and Recruitment (General) Rules, 1967;
  - d) possess adequate knowledge of Gujarati or Hindi or both; and
  - e) have passed the Special Educator Aptitude Test as may be prescribed by the Government;
4. The provisions of rule 9A of the Gujarat Civil Services Classification and Recruitment (General) Rules, 1967 shall be applicable in respect of a candidate appointed by direct selection.
5. The candidate appointed by direct selection shall be required to get himself registered with the Rehabilitation council of India under the provisions of the Rehabilitation council of India Act, 1992, at the time of his appointment, if he is not so registered.
6. The candidate appointed by direct selection shall be required to undergo such training and pass such examination as may be prescribed by the Government.
7. The candidate appointed by direct selection shall be required to furnish a security and surety bond in such form, for such amount and for such period as may be prescribed by the Government.

By order and in the name of the Governor of Gujarat,

**A. G. CHAUDHARI,**

Under Secretary to Government.

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**HEALTH AND FAMILY WELFARE DEPARTMENT**

**NOTIFICATION**

Sachivalaya, Gandhinagar, 10<sup>th</sup> December, 2024

**CONSTITUTION OF INDIA.**

**No. GY/33/ HFWD/MSM/e-file/7/2024/1911/CH (ESIS) :-** In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, the Governor of Gujarat hereby makes the following rules to provide for regulating the conditions of service of persons directly recruited to the post of Office Superintendent, Class III, in the subordinate service

under the Health and Family Welfare Department, Gujarat State, in so far as they relate to their Pre-service Training and passing of the Post-Training Examination, namely :-

1. Short title, extent and commencement.-

- (1) These rules may be called the Office Superintendent, Class III, (Pre-service Training and passing of Post-training Examination) Rules, 2024.
- (2) They shall apply to the persons directly recruited on the post of Office Superintendent, Class III, in the subordinate service under the Health and Family Welfare Department, Gujarat State.
- (3) They shall come into force from the date of their publication in the *Official Gazette*.

2. Definitions.- In these rules, unless the context otherwise requires, -

- (a) “Appendix” means the Appendix appended to these rules;
- (b) “contractual post” means the post of the Office Superintendent, Class III, in the subordinate service under the Health and Family Welfare Department, Gujarat State;
- (d) “Director General” means the Director General of the Sardar Patel Institute of Public Administration (SPIPA);
- (c) “Direct recruit” means a person appointed on contractual basis on the post of the Office Superintendent, Class III, in the subordinate service under the Health and Family Welfare Department, Gujarat State on the recommendation of the Gujarat Subordinate Service Selection Board, (GSSSB) Gandhinagar through competitive examination;
- (f) “Institute” means the Sardar Patel Institute of Public Administration (SPIPA) or such other Institute as may notified by the Government.
- (e) “examination” means the Post-training examination conducted by the Institute, that has imparted Pre-service training to the direct recruits;
- (g) “specified chances” means the number of chances specified in these rules within which a person is required to pass the Post-training examination;
- (h) “specified period” means the period specified in these rules within which a person is required to pass the post-training examination.

3. Institutional training.-

The direct recruit shall be required to undergo institutional training in the Institute and pass the examination conducted by the Institute in accordance with the following provisions, namely :-

- (1) The institutional training shall be for a period of 8 (eight) weeks. This training shall be imparted by the Institute.
- (2) The direct recruits shall be under the control of the Director General of the Institute during the period of their institutional training.
- (3) The examination shall be held by the Institute after the institutional training period is over. The direct recruits who have completed the institutional training programme shall be required to pass the examination. After completion of the institutional training, the direct recruits shall be required to work in their respective offices until their Post-training examination.

4. Eligibility to appear in Examination.-

- (1) In order to qualify for appearing at the examination, a direct recruit shall be required to attend a minimum of 85% of the total number of lectures in the institutional training otherwise he shall be disqualified for appearing in the examination and his service shall be liable to be terminated from his contractual appointment.
- (2) During the period of institutional training, a direct recruit shall not be allowed any type of leave or absence for more than three days. If the direct recruit remains absent for more than three days and the Director General of the Institute is satisfied that his absence is not due to any unavoidable circumstances beyond his control, he may direct to deduct the pay of the direct recruit for the days of his absence.



## 5. Specified Chances for passing of the examination.-

- (1) The direct recruits shall be required to pass the examination within three chances during their contractual period:

Provided that a person belonging to Scheduled Castes or Scheduled Tribes who is unable to pass the examination within three chances, shall be allowed one additional chance which shall have to be availed of within a period of one year from the date of declaration of the result of the examination of his third chance.

- (2) If a direct recruit fails to pass the examination within specified chances and specified period as required under these rules, his services shall be liable to terminate :

Provided that if, the State Government is satisfied that a person could not pass the examination within the specified period and specified chances for the reasons beyond his control, it may, after recording the reasons in writing allow him not more than two additional chances to pass such examination on payment of such examination fee as may be determined by the Government from time to time :

Provided further that, if a person passes the examination after availing the additional chances, he shall not be entitled to claim seniority over those persons who have passed such examination earlier than him within the specified chances and specified period.

- (3) In the circumstances mentioned in sub-rule (1) and sub-rule (2) above, if the examinations are not conducted in time or the result thereof cannot be declared before the contractual period of the direct recruits is over, his contractual period shall be deemed to have been extended till the declaration of the result of the examination of his last additional chance availed to him.
- (4) Not appearing in the examination, shall be considered as a chance.

## 6. Standard for passing the examination.-

- (1) The standard for passing the Examination shall be fifty per cent (50%) of the total marks assigned to each paper.
- (2) In case a candidate is not able to obtain the qualifying standard in only one question paper in examination, such candidate shall be given grace marks up to 5% of the total marks for that question paper and thereafter, , if he obtains the marks equal or more than qualifying standard, he shall be declared pass.
- (3) An unsuccessful candidate who secures fifty percent (50%) or more marks in any one or more papers shall be exempted from appearing in that or those papers at the subsequent examinations.

## 7. Syllabus and Scheme of examination.-

- (1) The examination shall consist of five papers. Each paper shall be of 100 (one hundred) marks. The syllabus of each paper shall be as specified in Appendix-I.
- (2) The examination shall consist of Multiple Choice Questions (MCQs) except Paper 5, which shall be descriptive. Answers of Paper 5 shall be required to be written in English or Gujarati or as per the instruction given in the question paper.
- (3) The candidate shall be allowed to answer the questions of Papers 1 to 4 with the help of books, except Paper 5 which shall be answered without books.

Explanation:- 'With books' means the original book of the subject approved by the Government or the Institute from time to time which includes bare Acts and/or Rules without any commentaries or case laws and includes manuals issued under the Act and published or approved by the Government of Gujarat.

## 8. Books for the Institutional training and examination .-

The Institute shall provide books for institutional training and examination to the direct recruits without obtaining any security deposit during their institutional training in the Institute. The direct recruits shall be required to return the books as soon as the examination is over. In case of their loss or damage, the price of the books shall be recovered from the direct recruits by the Institute.

## 9. Prohibition to use certain devices in the examination hall.-

No direct recruit shall be allowed to carry with him any type of electronic communication devices like a pager, cellular phone, laptop, i-pad, calculator, etc. in the examination hall.

## 10. Publication of Result.-

The Institute shall declare the result of the examination and shall submit the same to the Government in the Health and Family Welfare Department. The Government shall publish the same in the *official Gazette*.

## 11. Security and Surety Bond.-

Every direct recruit shall be required to execute a security and surety bond in the form as specified in Appendix-II.

## 12. Miscellaneous Provisions.-

- (1) The Institute shall be entitled to change or alter the training schedule of the examination as per the prevailing circumstances.
- (2) The direct recruit shall not be entitled to any travelling allowance for the journey performed by him to attend institutional training and/or to appear in the Post-training examination.

**APPENDIX – I**

(See rule 7(1))

Syllabus for the Pre-service training and Post-training examination for the direct recruits Office Superintendent, Class III, in the subordinate service under the Health and Family Welfare Department, Gujarat State.

## Paper 1: Constitution of India, Panchayati Raj

Total—100 Marks, Duration 3 hours, (With Books) (MCQs)

1. Article – 32, 226, 309, 310 and 311.
2. Fundamental Rights.
3. Directives Principles.
4. Role of GPSC (Article 320).
5. The Gujarat Civil Services Tribunal Act, 1972.
6. Provisions of Panchayats / Municipality with focus on 73rd and 74th Amendments.
7. Supreme Court and High Court.
8. Election Commission (Central and State).
9. Finance Commission.
10. Union List, State List and Concurrent List.
11. Panchayati Raj and Structure of Panchayati Raj in Gujarat, its power and limitations.
12. Public Administration-Basic concepts, Public Policy and Management.

## Paper 2: Office Procedure, Acts and Manuals

Total—100 Marks, Duration 3 hours, (With Books) (MCQs)

1. Manual of Office Procedure (Non-Secretariat).
2. Secretariat and Field relationship.
3. Departmental Examination Rules/Recruitment Rules.
4. Loksabha / Rajyasabha question – their types and procedure.
5. Channel of Submission and delegation of power.
6. Administrative Reforms-Need and Measures.
7. The Gujarat Civil Services Classification and Recruitment (General) Rules 1967.

8. The Right to Information Act, 2005.
9. Rules of Business and Instruction issued there under.

Paper 3: Service Matter

Total—100 Marks, Duration 3 hours, (With Books) (MCQs)

1. The Gujarat Legislative Assembly Rules.
2. The Gujarat Civil Service (conduct) Rules, 1971.
3. The Gujarat Civil Service (Discipline and Appeal), Rules, 1971.
4. The Gujarat Civil Services Rules, 2002 (Vol. 1 to 8).
5. Performance appraisal reports and guidelines.
6. Roster Manual (How to prepare, maintain roster register and allocation of Roster points).
7. The Gujarat Public Services Commission (consultation) Regulation, 1960.
8. The Prevention of Corruption Act, 1988.

Paper 4: Financial Matters

Total—100 Marks, Duration 3 hours (With Books) (MCQs)

1. The Gujarat Budget Manual, Part 1 and 2.
2. The Gujarat Financial Rules, 1971.
3. The Gujarat Treasury Rules, 2000.
4. Delegation of Financial Powers.
5. Purchase policy of the Government of Gujarat.
6. The Bombay Contingent Expenditure Rules, 1959.
7. Bombay General Provident Fund Rules, and Contributory Provident Fund Rules.

Paper 5: Gujarati and English Language and General Subject

Total—100 Marks, Duration 3 hours (Without Books) (descriptive)

1. Essay.
2. Secretariat and field Relationship.
3. Government Correspondence Different types of letters and differences between them.
4. High Court Matters – Preparation of para-wise remarks and Drafting of ‘Speaking Orders’.
5. Grammar-Gujarati and English.
6. Administrative Vocabulary-Gujarati and English.
7. Translation from English to Gujarati.

**APPENDIX-II**

(See rule-11)

**SECURITY BOND**

Know all men by these presents that I ..... a candidate selected for appointment to the post of Office Superintendent, Class III, on contractual basis in accordance with the rules contained in Government Notification, .....Department No..... dated the ..... (hereinafter referred to as “the rules”) am held and firmly bound up to the Governor of Gujarat exercising the executive power of the Governor of the State of Gujarat (hereinafter referred to as the “the Government”) which expression shall, unless the context otherwise requires, include his successors in office and assigns in the amount equal to pay and allowances paid to me by the Government during my training plus amount prescribed by the Government

from time to time towards the cost of training imparted to me by the Institute. Being an expenditure incurred by the Government to my training and which is to be paid to the Government for which payment, well and truly to be made. I bind myself my heirs, executors, administrators and legal representatives by these present ..... whereas I am required under the rules to execute a bond for refund to the Government of the amount equal to pay and usual allowances drawn by me during the training in the event of my (a) failure to complete the institutional training, or (b) failure to appear in the post-training examination, or (c) failure to comply with any of the provisions of the contractual rules, if any, to the contractual period. Now, the condition of the above written bond is that, if, I dully and faithfully observe and performed as contained in the said rules (which rules shall be deemed to form part of these presents), then the above written bond shall be void, otherwise the same shall remain in full force and effect.

Provided that without prejudice to other rights or remedies, it shall be open to the Government to recover the amount payable under this bond as arrears of land revenue.

In witness where of I have to set my hand this day ..... of ..... 20.....

Signature of Candidate

(Full name and Address)

Signed and delivered by the above named in the presence of:-

(1) Signature and full address

(2) Signature and full address

### SURETY BOND

We.....and  
..... residing at .....

..... In Taluka ..... District

..... declare ourselves sureties for the above named .....  
(hereinafter referred to as “the candidate”) and guarantee that the candidate shall do and perform all that he has undertaken to do and perform and in the case of his (1) failure to complete the institutional training, or (2) failure to appear in the post-training examination, or (3) failure to comply with any of the provisions of the contractual rules, if any, to the satisfaction of the Government, or (4) quitting service before the completion of the period of 3 years from the date of his regular appointment on satisfactory completion of the contractual period, we hereby bind ourselves jointly and severally to forfeit to the Government of Gujarat exercising the executive power of the Government of State of Gujarat (hereinafter referred to as “the Government”) the amount equal to the pay and allowances paid to him by the Government during his training plus amount prescribed by the Government from time to time towards the cost of training imparted to him by the institute. Being an expenditure incurred by the Government on his training in which the candidate has bound himself and we agree that the Government may, without prejudice to other rights or remedies available to the Government recover the said amount from us as arrears of land revenue; and we also agree that any variation of the terms and conditions specified in the said rules shall not discharge us from our liabilities to pay the said amount and for the purpose of enforcement of out liability under this agreement, our liability shall be joint and several with that of the candidate.

Dated this day ..... of ..... 20..... signed and delivered by the said

Date :

Signature of Surety

Place :

Full address and occupation

Date :

Signature of Surety

Place :

Full address and occupation

In the presence of :

Signature,

Full address and Occupation of witness

By order and in the name of the Governor of Gujarat,

**V. P. CHAVDA,**

Under Secretary to Government.

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HOME DEPARTMENT  
NOTIFICATION

Sachivalaya, Gandhinagar, 7<sup>th</sup> December, 2024

THE OFFICIAL SECRETS ACT, 1923.

No. GG/121/2024/SB.5/OSA/102023/13:- WHEREAS the Government of Gujarat is of the opinion that the information with respect to, or the destruction or the obstruction of or interference with the place specified in the Schedule appended hereto would be useful to an enemy;

NOW THEREFORE, in exercise of the power conferred by sub-clause (d) of clause (8) of section 2 of the Official Secrets Act, 1923 (XIX of 1923) read with the Government of India, Ministry of Home Affairs, Notification No.21/20/62/ Poll (I), dated the 4th May, 1963, the Government of Gujarat hereby declares with effect on and from the date of publication of this notification, in the official Gazette, GETCO's 66 KV Alampur Sub-Station, Village: Alampur, Ta: Ranpur, Dist: Botad described in the Schedule to be 'the prohibited place' for the purposes of the said Act.

SCHEDULE

Survey No, Name of the place and the description of Boundaries of the place.

Name of Installation	Address	Survey No. and Area	Boundaries of prohibited Area
Gujarat Energy Transmission Corporation Limited  66 KV Alampur Sub Station	Village Alampur	232/2 paiki	East Land of Concern S.N. 232/2 paiki and then Grazing Land of S.N. 233 paiki of Alampur Gram Panchayat
	Taluka Ranpur	Total Area 4900 Sq. m.	West Government Waste Land of concern S.N. 232/2 paiki
		Prohibited Area 3964.24 Sq. m.	North Government Waste Land of concern S.N. 232/2 paiki
	District Botad		South Government Waste Land of concern S.N. 232/2 paiki

By order and in the name of the Governor of Gujarat,

DHARA BRAHMBHATT,  
Section Officer.

HOME DEPARTMENT  
NOTIFICATION

Sachivalaya, Gandhinagar, 7<sup>th</sup> December, 2024

THE OFFICIAL SECRETS ACT, 1923.

No. GG/122/2024/SB.5/OSA/102023/70:- WHEREAS the Government of Gujarat is of the opinion that the information with respect to, or the destruction or the obstruction of or interference with the place specified in the Schedule appended hereto would be useful to an enemy;

NOW THEREFORE, in exercise of the power conferred by sub-clause (d) of clause (8) of section 2 of the Official Secrets Act, 1923 (XIX of 1923) read with the Government of India, Ministry of Home Affairs, Notification No.21/20/62/ Poll (I), dated the 4th May, 1963, the Government of Gujarat hereby declares with effect on and from the date of publication of this notification, in the official Gazette, Cairn Oil & Gas and Vedanta Ltd.'s Above Ground Installation-(AGI)-9, Village: Chotapa, Ta: Tharad, Dist: Banaskantha described in the Schedule to be 'the prohibited place' for the purposes of the said Act.

**SCHEDULE**

Survey No, Name of the place and the description of Boundaries of the place.

Name of Installation	Address	Survey No. and Area	Boundaries of prohibited Area
Cairn Oil & Gas and Vedanta Ltd.  Above Ground Installation-(AGI)-9	Village Chotapa	Survey No. 33 and 34 (Old S.N. 18P3/P1 and 18P1/P2)	East Survey No. 35, 36
	Taluka Tharad	Total Area 6414 Sq. m. (S.N. 33) 3611 Sq.m. (S.N. 34)	West Survey No. 32, 128
	District Banaskantha	Prohibited Area 9696 Sq. m.	North Survey No. 32  South Survey No. 127

By order and in the name of the Governor of Gujarat,

**DHARA BRAHMBHATT,**

Section Officer.

**HOME DEPARTMENT****NOTIFICATION**Sachivalaya, Gandhinagar, 9<sup>th</sup> December, 2024**THE OFFICIAL SECRETS ACT, 1923.**

**No. GG/123/2024/SB.5/OSA/102023/12:-** WHEREAS the Government of Gujarat is of the opinion that the information with respect to, or the destruction or the obstruction of or interference with the place specified in the Schedule appended hereto would be useful to an enemy;

NOW THEREFORE, in exercise of the power conferred by sub-clause (d) of clause (8) of section 2 of the Official Secrets Act, 1923 (XIX of 1923) read with the Government of India, Ministry of Home Affairs, Notification No.21/20/62/ Poll (I), dated the 4th May, 1963, the Government of Gujarat hereby declares with effect on and from the date of publication of this notification, in the official Gazette, GETCO's 66 KV Chandarva Sub-Station, Village: Chandarva, Ta: Ranpur, Dist: Botad described in the Schedule to be 'the prohibited place' for the purposes of the said Act.

**SCHEDULE**

Survey No, Name of the place and the description of Boundaries of the place.

Name of Installation	Address	Survey No. and Area	Boundaries of prohibited Area
Gujarat Energy Transmission Corporation Limited  66 KV Chandarva Sub Station	Village Chandarva	85/2 paiki 1	East Government Barren Land of Survey No. 85/2 paiki 1
	Taluka Ranpur	Total Area 4900 Sq. m.	West Lake North Chandarva - Vejalka Road
	District Botad	Prohibited Area 3824.24 Sq. m.	South Government Barren Land of Survey No. 85/2 paiki 1

By order and in the name of the Governor of Gujarat,

**DHARA BRAHMBHATT,**

Section Officer.

HOME DEPARTMENT  
NOTIFICATION

Sachivalaya, Gandhinagar, 10<sup>th</sup> December, 2024

THE OFFICIAL SECRETS ACT, 1923.

**No. GG/124/2024/SB.5/OSA/102023/71:-** WHEREAS the Government of Gujarat is of the opinion that the information with respect to, or the destruction or the obstruction of or interference with the place specified in the Schedule appended hereto would be useful to an enemy;

NOW THEREFORE, in exercise of the power conferred by sub-clause (d) of clause (8) of section 2 of the Official Secrets Act, 1923 (XIX of 1923) read with the Government of India, Ministry of Home Affairs, Notification No.21/20/62/ Poll (I), dated the 4th May, 1963, the Government of Gujarat hereby declares with effect on and from the date of publication of this notification, in the official Gazette, Cairn Oil & Gas and Vedanta Ltd.'s Above Ground Installation-(AGI)-10, Village: Delankot, Ta: Tharad, Dist: Banaskantha described in the Schedule to be 'the prohibited place' for the purposes of the said Act.

SCHEDULE

Survey No, Name of the place and the description of Boundaries of the place.

Name of Installation	Address	Survey No. and Area	Boundaries of prohibited Area
Cairn Oil & Gas and Vedanta Ltd.  Above Ground Installation-(AGI)-10	Village Delankot	Survey No. 98 (Old S.N. 34/2/P1)	East Survey No. 97
	Taluka Tharad	Total Area 3081 Sq. m.	West Survey No. 97
	District Banaskantha	Prohibited Area 3081 Sq. m.	North Survey No. 97  South Delankot to Khengarpura Road and then Survey No. 94

By order and in the name of the Governor of Gujarat,

**DHARA BRAHMBHATT,**  
Section Officer.

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INDUSTRIES AND MINES DEPARTMENT  
NOTIFICATION

Sachivalaya, Gandhinagar, 5<sup>th</sup> December, 2024

**NO.GU/2024/21/GMC/102003/887/CHH-1:** In exercise of the powers conferred under Article 107(a) of the Memorandum and Articles of Association of Gujarat Mineral Development Corporation Limited and as per the provisions of clause 17 of the Listing Obligations and Disclosure Requirements issued by Securities Exchange Board of India(SEBI), the Government is pleased to appoint Dr. Sharvil Patel, Managing Director, Cadila Healthcare Ltd., as an Independent Director on the Board of Directors of Gujarat Mineral Development Corporation Ltd.

By order and in the name of the Governor of Gujarat,

**J. B. PATEL,**  
Joint Secretary to Government.

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**SOCIAL JUSTICE AND EMPOWERMENT DEPARTMENT****NOTIFICATION**Sachivalaya, Gandhinagar, 5<sup>th</sup> December, 2024**AADHAR (TARGETED DELIVERY OF FINANCIAL AND OTHER SUBSIDIES, BENEFITS AND SERVICES) ACT, 2016.**

**No. GL/52/2024/SJED/ASO/e-file/17/2021/0008/G:-** Whereas, the use of Aadhaar as an identity document for delivery of services or benefits or subsidies simplifies the Government delivery processes, brings in transparency and efficiency, and enables beneficiaries to get their entitlements directly in a convenient and seamless manner by obviating the need to produce multiple documents to prove one's identity;

AND WHEREAS, the Social Justice and Empowerment Department, Government of Gujarat (hereinafter referred to as "the Department"), is administering Direct Finance Scheme (SCW-36) (hereinafter referred to as "the Scheme") to provide Loan assistance for business, which is being implemented through Gujarat Safai Kamdar Development Corporation, Gandhinagar (*hereinafter referred to as "the Implementing Agency"*);

AND WHEREAS, under the Scheme, Loan (hereinafter referred to as "the benefit") is given to Safai kamdars and their dependents (*hereinafter referred to as "the beneficiaries"*), by the Implementing Agency as per the extant Scheme guidelines;

AND WHEREAS, the aforesaid Scheme involves recurring expenditure incurred from the Consolidated Fund of state of Gujarat;

NOW, THEREFORE, in pursuance of section 7 of the Aadhaar (Targeted Delivery of Financial and Other Subsidies, Benefits and Services) Act, 2016 (18 of 2016) (*hereinafter referred to as 'the said Act'*), the Government of Gujarat hereby notifies the following, namely:-

1. (1) An individual eligible for receiving the benefits under the Scheme shall hereby be required to furnish proof of possession of Aadhaar number or undergo Aadhaar authentication.
- (2) Any individual desirous of availing benefits under the Scheme, who does not possess the Aadhaar number or, has not yet enrolled for Aadhaar, shall be required to make application for Aadhaar enrolment before registering for the Scheme provided that he is entitled to obtain Aadhaar as per section 3 of the said Act, and such individuals shall visit any Aadhaar enrolment centre (list available at the Unique Identification Authority of India (UIDAI) website [www.uidai.gov.in](http://www.uidai.gov.in)) to get enrolled for Aadhaar.
- (3) As per regulation 12 of the Aadhaar (Enrolment and Update) Regulations, 2016, the Department through its Implementing Agency, is required to offer Aadhaar enrolment facilities for the beneficiaries who are not yet enrolled for Aadhaar and in case there is no Aadhaar enrolment centre located in the respective Block or Taluka or Tehsil, the Department through its Implementing Agency shall provide Aadhaar enrolment facilities at convenient locations in coordination with the existing Registrars of UIDAI or by becoming a UIDAI Registrar themselves:

Provided that till the time Aadhaar is assigned to the individual, benefits under the Scheme shall be given to such individual, subject to the production of the following documents, namely:-

- (a) if he has enrolled, his Aadhaar Enrolment Identification slip ; and
- (b) any one of the following documents, namely : -
  - (i) Bank or Post office Passbook with Photo; or
  - (ii) Permanent Account Number (PAN) Card; or
  - (iii) Passport; or
  - (iv) Ration Card; or
  - (v) Voter Identity Card; or
  - (vi) MGNREGA card; or
  - (vii) Kisan Photo passbook; or



- (viii) Driving license issued by the Licensing Authority under the Motor Vehicles Act, 1988 (59 of 1988); or
- (ix) Certificate of identity having photo of such person issued by a Gazetted Officer or a Tehsildar on an official letter head; or
- (x) any other document as specified by the Department.

Provided further that the above documents may be checked by an officer specifically designated by the Department for that purpose.

2. In order to provide benefits to the beneficiaries under the Scheme conveniently, the Department through its Implementing Agency shall make all the required arrangements to ensure that wide publicity through the media shall be given to the beneficiaries to make them aware of the said requirement.
3. In all cases, where Aadhaar authentication fails due to poor biometrics of the beneficiaries or due to any other reason, the following remedial mechanisms shall be adopted, namely:-
  - (a) in case of poor fingerprint quality, iris scan or face authentication facility shall be adopted for authentication, thereby the Department through its Implementing Agency shall make provisions for iris scanners or face authentication along with finger-print authentication for delivery of benefits in seamless manner;
  - (b) in case the biometric authentication through fingerprints or iris scan or face authentication is not successful, wherever feasible and admissible authentication by Aadhaar One Time Password or Time-based One-Time Password with limited time validity, as the case may be, shall be offered;
  - (c) in all other cases where biometric or Aadhaar One Time Password or Time-based One-Time Password authentication is not possible, benefits under the Scheme may be given on the basis of physical Aadhaar letter whose authenticity can be verified through the Quick Response (QR) code printed on the Aadhaar letter and the necessary arrangement of QR code reader shall be provided at the convenient locations by the Department through its Implementing Agency.
4. In addition to the above, in order to ensure that no bona fide beneficiary under the Scheme is deprived of his due benefits, the Department through its Implementing Agency shall follow the exception handling mechanism as outlined in the Office Memorandum of DBT Mission, Cabinet Secretariat, Government of India dated 19<sup>th</sup> December 2017.
5. This notification shall come into effect from the date of its publication in the *Official Gazette*.

By order and in the name of the Governor of Gujarat,

**JIGAR PATEL,**

Deputy Secretary to Government.

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#### **SOCIAL JUSTICE AND EMPOWERMENT DEPARTMENT**

#### **NOTIFICATION**

Sachivalaya, Gandhinagar, 5<sup>th</sup> December, 2024

#### **AADHAR (TARGETED DELIVERY OF FINANCIAL AND OTHER SUBSIDIES, BENEFITS AND SERVICES) ACT, 2016.**

**No. GL/53/2024/SJED/ASO/e-file/17/2021/0008/G:-** Whereas, the use of Aadhaar as an identity document for delivery of services or benefits or subsidies simplifies the Government delivery processes, brings in transparency and efficiency, and enables beneficiaries to get their entitlements directly in a convenient and seamless manner by obviating the need to produce multiple documents to prove one's identity;

AND WHEREAS, the Social Justice and Empowerment Department, Government of Gujarat (*hereinafter referred to as "the Department"*), is administering Dr. Ambedkar Safai Kamdar Awas Scheme (SCW-12) (*hereinafter referred to as "the Scheme"*) to provide assistance for construction of house, which is being implemented through Gujarat Safai Kamdar Development Corporation, Gandhinagar (*hereinafter referred to as "the Implementing Agency"*);

AND WHEREAS, under the Scheme, assistance of Rs.1.20 lakh (*hereinafter referred to as “the benefit”*) is given to Safai kamdars and their dependents (*hereinafter referred to as “the beneficiaries”*), by the Implementing Agency as per the extant Scheme guidelines;

AND WHEREAS, the aforesaid Scheme involves recurring expenditure incurred from the Consolidated Fund of state of Gujarat;

NOW, THEREFORE, in pursuance of section 7 of the Aadhaar (Targeted Delivery of Financial and Other Subsidies, Benefits and Services) Act, 2016 (18 of 2016) (*hereinafter referred to as “the said Act”*), the Government of Gujarat hereby notifies the following, namely:-

1. (1) An individual eligible for receiving the benefits under the Scheme shall hereby be required to furnish proof of possession of Aadhaar number or undergo Aadhaar authentication.
- (2) Any individual desirous of availing benefits under the Scheme, who does not possess the Aadhaar number or, has not yet enrolled for Aadhaar, shall be required to make application for Aadhaar enrolment before registering for the Scheme provided that he is entitled to obtain Aadhaar as per section 3 of the said Act, and such individuals shall visit any Aadhaar enrolment centre (list available at the Unique Identification Authority of India (UIDAI) website [www.uidai.gov.in](http://www.uidai.gov.in)) to get enrolled for Aadhaar.
- (3) As per regulation 12 of the Aadhaar (Enrolment and Update) Regulations, 2016, the Department through its Implementing Agency, is required to offer Aadhaar enrolment facilities for the beneficiaries who are not yet enrolled for Aadhaar and in case there is no Aadhaar enrolment centre located in the respective Block or Taluka or Tehsil, the Department through its Implementing Agency shall provide Aadhaar enrolment facilities at convenient locations in coordination with the existing Registrars of UIDAI or by becoming a UIDAI Registrar themselves:

Provided that till the time Aadhaar is assigned to the individual, benefits under the Scheme shall be given to such individual, subject to the production of the following documents, namely:-

- (a) if he has enrolled, his Aadhaar Enrolment Identification slip ; and
- (b) any one of the following documents, namely : -
  - (i) Bank or Post office Passbook with Photo; or
  - (ii) Permanent Account Number (PAN) Card; or
  - (iii) Passport; or
  - (iv) Ration Card; or
  - (v) Voter Identity Card; or
  - (vi) MGNREGA card; or
  - (vii) Kisan Photo passbook; or
  - (viii) Driving license issued by the Licensing Authority under the Motor Vehicles Act, 1988 (59 of 1988); or
  - (ix) Certificate of identity having photo of such person issued by a Gazetted Officer or a Tehsildar on an official letter head; or
  - (x) any other document as specified by the Department.

Provided further that the above documents may be checked by an officer specifically designated by the Department for that purpose.

2. In order to provide benefits to the beneficiaries under the Scheme conveniently, the Department through its Implementing Agency shall make all the required arrangements to ensure that wide publicity through the media shall be given to the beneficiaries to make them aware of the said requirement.
3. In all cases, where Aadhaar authentication fails due to poor biometrics of the beneficiaries or due to any other reason, the following remedial mechanisms shall be adopted, namely:-

- (a) in case of poor fingerprint quality, iris scan or face authentication facility shall be adopted for authentication, thereby the Department through its Implementing Agency shall make provisions for iris scanners or face authentication along with finger-print authentication for delivery of benefits in seamless manner;
  - (b) in case the biometric authentication through fingerprints or iris scan or face authentication is not successful, wherever feasible and admissible authentication by Aadhaar One Time Password or Time-based One-Time Password with limited time validity, as the case may be, shall be offered;
  - (c) in all other cases where biometric or Aadhaar One Time Password or Time-based One-Time Password authentication is not possible, benefits under the Scheme may be given on the basis of physical Aadhaar letter whose authenticity can be verified through the Quick Response (QR) code printed on the Aadhaar letter and the necessary arrangement of QR code reader shall be provided at the convenient locations by the Department through its Implementing Agency.
4. In addition to the above, in order to ensure that no bona fide beneficiary under the Scheme is deprived of his due benefits, the Department through its Implementing Agency shall follow the exception handling mechanism as outlined in the Office Memorandum of DBT Mission, Cabinet Secretariat, Government of India dated 19<sup>th</sup> December 2017.
  5. This notification shall come into effect from the date of its publication in the *Official Gazette*.

By order and in the name of the Governor of Gujarat,

**JIGAR PATEL,**

Deputy Secretary to Government.

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## **SOCIAL JUSTICE AND EMPOWERMENT DEPARTMENT**

### **NOTIFICATION**

Sachivalaya, Gandhinagar, 5<sup>th</sup> December, 2024

#### **AADHAR (TARGETED DELIVERY OF FINANCIAL AND OTHER SUBSIDIES, BENEFITS AND SERVICES) ACT, 2016.**

**No. GL/54/2024/SJED/ASO/e-file/17/2021/0008/G:-** Whereas, the use of Aadhaar as an identity document for delivery of services or benefits or subsidies simplifies the Government delivery processes, brings in transparency and efficiency, and enables beneficiaries to get their entitlements directly in a convenient and seamless manner by obviating the need to produce multiple documents to prove one's identity;

AND WHEREAS, the Social Justice and Empowerment Department, Government of Gujarat (*hereinafter referred to as "the Department"*), is administering Diesel Machine Scheme (SCW-15) (*hereinafter referred to as "the Scheme"*) to provide assistance for purchasing of Diesel Machine, which is being implemented through Gujarat Safai Kamdar Development Corporation, Gandhinagar (*hereinafter referred to as "the Implementing Agency"*);

AND WHEREAS, under the Scheme, assistance of Rs.50000/- (*hereinafter referred to as "the benefit"*) is given to Safai kamdars and their dependents (*hereinafter referred to as "the beneficiaries"*), by the Implementing Agency as per the extant Scheme guidelines;

AND WHEREAS, the aforesaid Scheme involves recurring expenditure incurred from the Consolidated Fund of state of Gujarat;

NOW, THEREFORE, in pursuance of section 7 of the Aadhaar (Targeted Delivery of Financial and Other Subsidies, Benefits and Services) Act, 2016 (18 of 2016) (*hereinafter referred to as "the said Act"*), the Government of Gujarat hereby notifies the following, namely:-

1. (1) An individual eligible for receiving the benefits under the Scheme shall hereby be required to furnish proof of possession of Aadhaar number or undergo Aadhaar authentication.
- (2) Any individual desirous of availing benefits under the Scheme, who does not possess the Aadhaar number or, has not yet enrolled for Aadhaar, shall be required to make application for Aadhaar enrolment before registering for the Scheme provided that he is entitled to obtain Aadhaar as per section 3 of the said Act, and such individuals shall visit any Aadhaar enrolment centre (list available at the Unique Identification Authority of India (UIDAI) website [www.uidai.gov.in](http://www.uidai.gov.in)) to get enrolled for Aadhaar.

- (3) As per regulation 12 of the Aadhaar (Enrolment and Update) Regulations, 2016, the Department through its Implementing Agency, is required to offer Aadhaar enrolment facilities for the beneficiaries who are not yet enrolled for Aadhaar and in case there is no Aadhaar enrolment centre located in the respective Block or Taluka or Tehsil, the Department through its Implementing Agency shall provide Aadhaar enrolment facilities at convenient locations in coordination with the existing Registrars of UIDAI or by becoming a UIDAI Registrar themselves:

Provided that till the time Aadhaar is assigned to the individual, benefits under the Scheme shall be given to such individual, subject to the production of the following documents, namely:-

- (a) if he has enrolled, his Aadhaar Enrolment Identification slip ; and
- (b) any one of the following documents, namely : -
- (i) Bank or Post office Passbook with Photo; or
  - (ii) Permanent Account Number (PAN) Card; or
  - (iii) Passport; or
  - (iv) Ration Card; or
  - (v) Voter Identity Card; or
  - (vi) MGNREGA card; or
  - (vii) Kisan Photo passbook; or
  - (viii) Driving license issued by the Licensing Authority under the Motor Vehicles Act, 1988 (59 of 1988); or
  - (ix) Certificate of identity having photo of such person issued by a Gazetted Officer or a Tehsildar on an official letter head; or
  - (x) any other document as specified by the Department.

Provided further that the above documents may be checked by an officer specifically designated by the Department for that purpose.

2. In order to provide benefits to the beneficiaries under the Scheme conveniently, the Department through its Implementing Agency shall make all the required arrangements to ensure that wide publicity through the media shall be given to the beneficiaries to make them aware of the said requirement.
3. In all cases, where Aadhaar authentication fails due to poor biometrics of the beneficiaries or due to any other reason, the following remedial mechanisms shall be adopted, namely:-
  - (a) in case of poor fingerprint quality, iris scan or face authentication facility shall be adopted for authentication, thereby the Department through its Implementing Agency shall make provisions for iris scanners or face authentication along with finger-print authentication for delivery of benefits in seamless manner;
  - (b) in case the biometric authentication through fingerprints or iris scan or face authentication is not successful, wherever feasible and admissible authentication by Aadhaar One Time Password or Time-based One-Time Password with limited time validity, as the case may be, shall be offered;
  - (c) in all other cases where biometric or Aadhaar One Time Password or Time-based One-Time Password authentication is not possible, benefits under the Scheme may be given on the basis of physical Aadhaar letter whose authenticity can be verified through the Quick Response (QR) code printed on the Aadhaar letter and the necessary arrangement of QR code reader shall be provided at the convenient locations by the Department through its Implementing Agency.
4. In addition to the above, in order to ensure that no bona fide beneficiary under the Scheme is deprived of his due benefits, the Department through its Implementing Agency shall follow the exception handling mechanism as outlined in the Office Memorandum of DBT Mission, Cabinet Secretariat, Government of India dated 19<sup>th</sup> December 2017.
5. This notification shall come into effect from the date of its publication in the *Official Gazette*.

By order and in the name of the Governor of Gujarat,

**JIGAR PATEL,**

Deputy Secretary to Government.

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**SOCIAL JUSTICE AND EMPOWERMENT DEPARTMENT****NOTIFICATION**

Sachivalaya, Gandhinagar, 5<sup>th</sup> December, 2024

**AADHAR (TARGETED DELIVERY OF FINANCIAL AND OTHER SUBSIDIES, BENEFITS AND SERVICES) ACT, 2016.**

**No. GL/55/2024/SJED/ASO/e-file/17/2021/0008/G:-** Whereas, the use of Aadhaar as an identity document for delivery of services or benefits or subsidies simplifies the Government delivery processes, brings in transparency and efficiency, and enables beneficiaries to get their entitlements directly in a convenient and seamless manner by obviating the need to produce multiple documents to prove one's identity;

AND WHEREAS, the Social Justice and Empowerment Department, Government of Gujarat (*hereinafter referred to as "the Department"*), is administering Prize Scheme (SCW-12) (*hereinafter referred to as "the Scheme"*) to provide appreciation to children of safai kamdars, which is being implemented through Gujarat Safai Kamdar Development Corporation, Gandhinagar (*hereinafter referred to as "the Implementing Agency"*);

AND WHEREAS, under the Scheme, monetary assistance (*hereinafter referred to as "the benefit"*) is given to children of Safai kamdars studying in standard 10 and 12 (*hereinafter referred to as "the beneficiaries"*), by the Implementing Agency as per the extant Scheme guidelines;

AND WHEREAS, the aforesaid Scheme involves recurring expenditure incurred from the Consolidated Fund of state of Gujarat;

NOW, THEREFORE, in pursuance of section 7 of the Aadhaar (Targeted Delivery of Financial and Other Subsidies, Benefits and Services) Act, 2016 (18 of 2016) (*hereinafter referred to as "the said Act"*), the Government of Gujarat hereby notifies the following, namely:-

2. (1) A child desirous of availing the benefits under the Scheme shall hereby be required to furnish proof of possession of Aadhaar number or undergo Aadhaar authentication.
- (2) A child desirous of availing benefits under the Scheme, who does not possess the Aadhaar number or, has not yet enrolled for Aadhaar, shall be required to make application for Aadhaar enrolment subject to the consent of his parents or guardians, before registering for the Scheme provided that he is entitled to obtain Aadhaar as per section 3 of the said Act, and such individuals shall visit any Aadhaar enrolment center (list available at the Unique Identification Authority of India (UIDAI) website [www.uidai.gov.in](http://www.uidai.gov.in)) to get enrolled for Aadhaar.
- (3) As per regulation 12 of the Aadhaar (Enrolment and Update) Regulations, 2016, the Department through its Implementing Agency, is required to offer Aadhaar enrolment facilities for the beneficiaries who are not yet enrolled for Aadhaar and in case there is no Aadhaar enrolment centre located in the respective Block or Taluka or Tehsil, the Department through its Implementing Agency shall provide Aadhaar enrolment facilities at convenient locations in coordination with the existing Registrars of UIDAI or by becoming a UIDAI Registrar themselves:

Provided that till the time Aadhaar is assigned to the child, the benefits under the Scheme shall be given to such children, subject to production of the following documents, namely:-

- (a) If the child has been enrolled after attaining the age of five years (with biometrics collections), his Aadhaar enrolment identification slip, or of bio-metric update identification slip; and
- (b) any one of the following documents, namely : -
  - (i) Birth Certificate; or record of birth issued by the appropriate authority; or
  - (ii) School identity card, duly signed by the Principal of the school, containing parents' name; and
- (c) Any of the following documents as proof of relationship of the beneficiary with the parent or legal guardian as per the extant scheme guidelines, namely:-
  - (i) Birth Certificate; or record of birth issued by the appropriate authority; or
  - (ii) Ration card; or
  - (iii) Ex-servicemen Contributory Health Scheme (ECHS) Card; or Employees' State Insurance Corporation (ESIC) card; or Central Government Health Scheme (CGHS) Card; or

- (iv) Pension Card; or
- (v) Army Canteen Card; or
- (vi) any Government Family Entitlement Card; or
- (vii) any other document as specified by the Department:

Provided further that the above documents may be checked by an officer specifically designated by the Department for that purpose.

2. In order to provide benefits to the beneficiaries under the Scheme conveniently, the Department through its Implementing Agency shall make all the required arrangements to ensure that wide publicity through the media shall be given to the beneficiaries to make them aware of the said requirement.
3. In all cases, where Aadhaar authentication fails due to poor biometrics of the beneficiaries or due to any other reason, the following remedial mechanisms shall be adopted, namely:-
  - (a) in case of poor fingerprint quality, iris scan or face authentication facility shall be adopted for authentication, thereby the Department through its Implementing Agency shall make provisions for iris scanners or face authentication along with finger-print authentication for delivery of benefits in seamless manner;
  - (b) in case the biometric authentication through fingerprints or iris scan or face authentication is not successful, wherever feasible and admissible authentication by Aadhaar One Time Password or Time-based One-Time Password with limited time validity, as the case may be, shall be offered;
  - (c) in all other cases where biometric or Aadhaar One Time Password or Time-based One-Time Password authentication is not possible, benefits under the Scheme may be given on the basis of physical Aadhaar letter whose authenticity can be verified through the Quick Response (QR) code printed on the Aadhaar letter and the necessary arrangement of QR code reader shall be provided at the convenient locations by the Department through its Implementing Agency.
4. Notwithstanding anything contained herein above, no child shall be denied benefit under the Scheme in case of failure to establish his identity by undergoing authentication, or furnishing proof of possession of Aadhar number, or in the case of as child to whom no Aadhar number has been assigned, producing an application for enrolment. The benefit shall be given to him by verifying his identity on the basis of other documents as mentioned in clauses (b) and (c) of the proviso of subparagraph (3) of paragraph 1, and where benefit is given on the basis of such other documents, a separate register shall be mentioned to record the same, which shall be reviewed and audited periodically by the department through its Implementing Agency.
5. This notification shall come into effect from the date of its publication in the *Official Gazette*.

By order and in the name of the Governor of Gujarat,

**JIGAR PATEL,**

Deputy Secretary to Government.

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## **SOCIAL JUSTICE AND EMPOWERMENT DEPARTMENT**

### **NOTIFICATION**

Sachivalaya, Gandhinagar, 5<sup>th</sup> December, 2024

### **AADHAR (TARGETED DELIVERY OF FINANCIAL AND OTHER SUBSIDIES, BENEFITS AND SERVICES) ACT, 2016.**

**No. GL/56/2024/SJED/ASO/e-file/17/2021/0008/G:-** Whereas, the use of Aadhaar as an identity document for delivery of services or benefits or subsidies simplifies the Government delivery processes, brings in transparency and efficiency, and enables beneficiaries to get their entitlements directly in a convenient and seamless manner by obviating the need to produce multiple documents to prove one's identity;

AND WHEREAS, the Social Justice and Empowerment Department, Government of Gujarat (*hereinafter referred to as "the Department"*), is administering Education loan Scheme (SCW-36) (*hereinafter referred to as "the Scheme"*) to provide Loan assistance for education, which is being implemented through Gujarat Safai Kamdar Development Corporation, Gandhinagar (*hereinafter referred to as "the Implementing Agency"*);

AND WHEREAS, under the Scheme, Loan upto Rs.20.00 lakh (*hereinafter referred to as “the benefit”*) is given to Safai kamdars and their dependents (*hereinafter referred to as “the beneficiaries”*), by the Implementing Agency as per the extant Scheme guidelines;

AND WHEREAS, the aforesaid Scheme involves recurring expenditure incurred from the Consolidated Fund of state of Gujarat;

NOW, THEREFORE, in pursuance of section 7 of the Aadhaar (Targeted Delivery of Financial and Other Subsidies, Benefits and Services) Act, 2016 (18 of 2016) (*hereinafter referred to as “the said Act”*), the Government of Gujarat hereby notifies the following, namely:-

1. (1) An individual eligible for receiving the benefits under the Scheme shall hereby be required to furnish proof of possession of Aadhaar number or undergo Aadhaar authentication.
- (2) Any individual desirous of availing benefits under the Scheme, who does not possess the Aadhaar number or, has not yet enrolled for Aadhaar, shall be required to make application for Aadhaar enrolment before registering for the Scheme provided that he is entitled to obtain Aadhaar as per section 3 of the said Act, and such individuals shall visit any Aadhaar enrolment centre (list available at the Unique Identification Authority of India (UIDAI) website [www.uidai.gov.in](http://www.uidai.gov.in)) to get enrolled for Aadhaar.
- (3) As per regulation 12 of the Aadhaar (Enrolment and Update) Regulations, 2016, the Department through its Implementing Agency, is required to offer Aadhaar enrolment facilities for the beneficiaries who are not yet enrolled for Aadhaar and in case there is no Aadhaar enrolment centre located in the respective Block or Taluka or Tehsil, the Department through its Implementing Agency shall provide Aadhaar enrolment facilities at convenient locations in coordination with the existing Registrars of UIDAI or by becoming a UIDAI Registrar themselves:

Provided that till the time Aadhaar is assigned to the individual, benefits under the Scheme shall be given to such individual, subject to the production of the following documents, namely:-

- (a) if he has enrolled, his Aadhaar Enrolment Identification slip ; and
- (b) any one of the following documents, namely : -
  - (i) Bank or Post office Passbook with Photo; or
  - (ii) Permanent Account Number (PAN) Card; or
  - (iii) Passport; or
  - (iv) Ration Card; or
  - (v) Voter Identity Card; or
  - (vi) MGNREGA card; or
  - (vii) Kisan Photo passbook; or
  - (viii) Driving license issued by the Licensing Authority under the Motor Vehicles Act, 1988 (59 of 1988); or
  - (ix) Certificate of identity having photo of such person issued by a Gazetted Officer or a Tehsildar on an official letter head; or
  - (x) any other document as specified by the Department.

Provided further that the above documents may be checked by an officer specifically designated by the Department for that purpose.

2. In order to provide benefits to the beneficiaries under the Scheme conveniently, the Department through its Implementing Agency shall make all the required arrangements to ensure that wide publicity through the media shall be given to the beneficiaries to make them aware of the said requirement.
3. In all cases, where Aadhaar authentication fails due to poor biometrics of the beneficiaries or due to any other reason, the following remedial mechanisms shall be adopted, namely:-
  - (a) in case of poor fingerprint quality, iris scan or face authentication facility shall be adopted for authentication, thereby the Department through its Implementing Agency shall make provisions for iris scanners or face authentication along with finger-print authentication for delivery of benefits in seamless manner;

- (b) in case the biometric authentication through fingerprints or iris scan or face authentication is not successful, wherever feasible and admissible authentication by Aadhaar One Time Password or Time-based One-Time Password with limited time validity, as the case may be, shall be offered;
- (c) in all other cases where biometric or Aadhaar One Time Password or Time-based One-Time Password authentication is not possible, benefits under the Scheme may be given on the basis of physical Aadhaar letter whose authenticity can be verified through the Quick Response (QR) code printed on the Aadhaar letter and the necessary arrangement of QR code reader shall be provided at the convenient locations by the Department through its Implementing Agency.
4. In addition to the above, in order to ensure that no bona fide beneficiary under the Scheme is deprived of his due benefits, the Department through its Implementing Agency shall follow the exception handling mechanism as outlined in the Office Memorandum of DBT Mission, Cabinet Secretariat, Government of India dated 19<sup>th</sup> December 2017.
5. This notification shall come into effect from the date of its publication in the *Official Gazette*.

By order and in the name of the Governor of Gujarat,

**JIGAR PATEL,**

Deputy Secretary to Government.

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**SOCIAL JUSTICE AND EMPOWERMENT DEPARTMENT**

**NOTIFICATION**

Sachivalaya, Gandhinagar, 5<sup>th</sup> December, 2024

**AADHAR (TARGETED DELIVERY OF FINANCIAL AND OTHER SUBSIDIES, BENEFITS AND SERVICES) ACT, 2016.**

**No. GL/57/2024/SJED/ASO/e-file/17/2021/0008/G:-** Whereas, the use of Aadhaar as an identity document for delivery of services or benefits or subsidies simplifies the Government delivery processes, brings in transparency and efficiency, and enables beneficiaries to get their entitlements directly in a convenient and seamless manner by obviating the need to produce multiple documents to prove one's identity;

AND WHEREAS, the Social Justice and Empowerment Department, Government of Gujarat (*hereinafter referred to as the Department*), is administering Scholarship to the children of persons who died due to asphyxiation Scheme (SCW-12) (*hereinafter referred to as the Scheme*) to provide Scholarship in addition to any other government scholarship, which is being implemented through Gujarat Safai Kamdar Development Corporation, Gandhinagar (*hereinafter referred to as the Implementing Agency*);

AND WHEREAS, under the Scheme, monetary assistance of Rs.3000/- per month (*hereinafter referred to as the benefit*) is given to the children of persons who died due to asphyxiation (*hereinafter referred to as the beneficiaries*), by the Implementing Agency as per the extant Scheme guidelines;

AND WHEREAS, the aforesaid Scheme involves recurring expenditure incurred from the Consolidated Fund of state of Gujarat;

NOW, THEREFORE, in pursuance of section 7 of the Aadhaar (Targeted Delivery of Financial and Other Subsidies, Benefits and Services) Act, 2016 (18 of 2016) (*hereinafter referred to as the said Act*), the Government of Gujarat hereby notifies the following, namely:-

1. (1) A child desirous of availing the benefits under the Scheme shall hereby be required to furnish proof of possession of Aadhaar number or undergo Aadhaar authentication.
- (2) A child desirous of availing benefits under the Scheme, who does not possess the Aadhaar number or, has not yet enrolled for Aadhaar, shall be required to make application for Aadhaar enrolment subject to the consent of his parents or guardians, before registering for the Scheme provided that he is entitled to obtain Aadhaar as per section 3 of the said Act, and such individuals shall visit any Aadhaar enrolment center (list available at the Unique Identification Authority of India (UIDAI) website [www.uidai.gov.in](http://www.uidai.gov.in)) to get enrolled for Aadhaar.



- (3) As per regulation 12 of the Aadhaar (Enrolment and Update) Regulations, 2016, the Department through its Implementing Agency, is required to offer Aadhaar enrolment facilities for the beneficiaries who are not yet enrolled for Aadhaar and in case there is no Aadhaar enrolment centre located in the respective Block or Taluka or Tehsil, the Department through its Implementing Agency shall provide Aadhaar enrolment facilities at convenient locations in coordination with the existing Registrars of UIDAI or by becoming a UIDAI Registrar themselves:

Provided that till the time Aadhaar is assigned to the child, the benefits under the Scheme shall be given to such children, subject to production of the following documents, namely:-

- (a) If the child has been enrolled after attaining the age of five years (with biometrics collections), his Aadhaar enrolment identification slip, or of bio-metric update identification slip; and
- (b) any one of the following documents, namely : -
  - (i) Birth Certificate; or record of birth issued by the appropriate authority; or
  - (ii) School identity card, duly signed by the Principal of the school, containing parents' name; and
- (c) Any of the following documents as proof of relationship of the beneficiary with the parent or legal guardian as per the extant scheme guidelines, namely:-
  - (i) Birth Certificate; or record of birth issued by the appropriate authority; or
  - (ii) Ration card; or
  - (iii) Ex-servicemen Contributory Health Scheme (ECHS) Card ; or Employees' State Insurance Corporation (ESIC) card; or Central Government Health Scheme (CGHS) Card ; or
  - (iv) Pension Card ; or
  - (v) Army Canteen Card; or
  - (vi) any Government Family Entitlement Card ; or
  - (vii) any other document as specified by the Department:

Provided further that the above documents may be checked by an officer specifically designated by the Department for that purpose.

- 2. In order to provide benefits to the beneficiaries under the Scheme conveniently, the Department through its Implementing Agency shall make all the required arrangements to ensure that wide publicity through the media shall be given to the beneficiaries to make them aware of the said requirement.
- 3. In all cases, where Aadhaar authentication fails due to poor biometrics of the beneficiaries or due to any other reason, the following remedial mechanisms shall be adopted, namely:-
  - (a) in case of poor fingerprint quality, iris scan or face authentication facility shall be adopted for authentication, thereby the Department through its Implementing Agency shall make provisions for iris scanners or face authentication along with finger-print authentication for delivery of benefits in seamless manner;
  - (b) in case the biometric authentication through fingerprints or iris scan or face authentication is not successful, wherever feasible and admissible authentication by Aadhaar One Time Password or Time-based One-Time Password with limited time validity, as the case may be, shall be offered;
  - (c) in all other cases where biometric or Aadhaar One Time Password or Time-based One-Time Password authentication is not possible, benefits under the Scheme may be given on the basis of physical Aadhaar letter whose authenticity can be verified through the Quick Response (QR) code printed on the Aadhaar letter and the necessary arrangement of QR code reader shall be provided at the convenient locations by the Department through its Implementing Agency.
- 4. Notwithstanding anything contained herein above, no child shall be denied benefit under the Scheme in case of failure to establish his identity by undergoing authentication, or furnishing proof of possession of Aadhar number,

or in the case of as child to whom no Aadhar number has been assigned, producing an application for enrolment. The benefit shall be given to him by verifying his identity on the basis of other documents as mentioned in clauses (b) and (c) of the proviso of subparagraph (3) of paragraph 1, and where benefit is given on the basis of such other documents, a separate register shall be mentioned to record the same, which shall be reviewed and audited periodically by the department through its Implementing Agency.

5. This notification shall come into effect from the date of its publication in the *Official Gazette*.

By order and in the name of the Governor of Gujarat,

**JIGAR PATEL,**

Deputy Secretary to Government.

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